



Mosaic Apartments  
 8 Church Street  
 Fortitude Valley Qld 4006  
 Ph: 3332 8800

## Rooftop Recreational Facility Booking Sheet

*Resident to Complete for All Rooftop Bookings*

Apartment: \_\_\_\_\_ Name: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Booking Date: \_\_\_ / \_\_\_ / \_\_\_ Type of Function: \_\_\_\_\_ No. of Guests: \_\_\_\_\_

Start time: \_\_\_\_\_  am  pm Finish time: \_\_\_\_\_  am  pm

How is access from Ground to Rooftop & suitable bathroom facilities for number of guests is being arranged: \_\_\_\_\_

*(Note: Alpha Mosaic Hotel carparks are for hotel guests only. Limited Residential visitor parking on B2 bays 190-200)*

**Credit Card Authorisation for bond / cleaning charge should this be applicable:**

Card Type:  Mastercard  Visa  Amex

(Surcharges applicable 1.5% to Mastercard or Visa / 3.5% surcharge to Amex)

Cardholder Name: \_\_\_\_\_

Card number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Exp Date: \_\_\_ / \_\_\_ CCV: \_\_\_\_\_

Signature: \_\_\_\_\_

I, \_\_\_\_\_, acknowledge receipt of the Rooftop Recreational Area & BBQ Usage Rules and understand these are issued and to be read and accepted in conjunction with the Body Corporate By-Laws as they apply. I have provided the above credit card details as authority to the Building Management and or the Body Corporate c/- Alpha Mosaic Hotel; to deduct charges for cleaning or repairs for damage should the facility not be returned clean and free of damage.

Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_

***Mosaic Apartment Management Office to Complete:***

Booking Confirmed By: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_



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## **Rooftop Recreational Area & BBQ Usage Rules Version150617**

*For the security, comfort & enjoyment of all Residents, the following applies:*

1. Hours for general usage **6.00am and 10.00pm**
2. Guests to be accompanied by a Resident of a lot at all times.
3. Children 15 years and under to be supervised by an adult Resident of a lot.
4. Strictly **No Smoking** policy applies.
5. BBQ bookings to be made through apartment reception & take precedence over gatherings without a confirmed booking. Bookings cannot be made for high profile dates.
6. Gatherings of more than **10 people** require Body Corporate committee approval.
7. Security to be engaged
8. A cleaning deposit of \$100 is required for gatherings. Additional costs will be charged if the cleaning required is greater than the deposit held. Any repair costs incurred by the Body Corporate for damages will be recoverable from the Resident.
9. Resident hosting the gathering is to provide additional bin/s for their rubbish & removal of. Please ensure rubbish is disposed of responsibly and no flicking of cigarette butts, or throwing of rubbish over the Rooftop to lower levels.
10. As there is one shared bathroom amenity on the rooftop, Resident is to ensure access to additional bathroom facility for their guests (ie. access to their apartment).
11. BBQ & area must be cleaned by Resident at completion for other Residents to use.
12. BBQ cleaning kit is provided for the use of all Residents & to remain with the BBQ facility.
13. Gatherings to be kept in the designated BBQ areas & kept away from the garden plots. Any damage to garden plots will be the responsibility of the Resident for replacement.
14. Resident is fully responsible for the behaviour of their guests and escorting them to and from the rooftop. All Residents and their guests must follow the directions of Building Security.
15. All guests when leaving the property are to do so quietly so not as to disturb the quiet enjoyment of all Residents and Hotel Guests.
16. Only pets approved by the Body Corporate are permitted on the rooftop area & Owner is to ensure their pet shall not cause any sort of nuisance or disturbance to residents & their guests.
17. Strictly no pet toileting on rooftop recreational area and common areas. Owner is responsible for the removal and cleaning up of their pet's excrement.

**Residents, holding gatherings are required to complete the booking sheet attached to reserve & submit to the Mosaic Apartment Office for confirmation of booking.**

*The Rooftop rules can be changed from time-to-time at the discretion of the Body Corporate.*